

## MEETING MINUTES

<b>Project Name:</b> IPRS	<b>Doc. Version No:</b> 1.0	<b>Status:</b> Final
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**Meeting Name:** IPRS Core Team Meeting  
**Facilitator:** Eric Johnson, DMH  
**Scribe:** Sara Parks  
**Date:** 8/3/05  
**Time:** 10 - 11 a.m.  
**Location:** Hargrove, Conference Room D

### IPRS Core Team Attendees:

Sharlene Bryant	<b>Others:</b>
x Cathy Bennett	X Ron Oldham
x Cheryl McQueen	X Jamie Herubin
Shannon Johnson	X Sandy Flores
Gary Imes	X Sara Parks
x Joyce Sims	X Mike Frost
x Bobby Minish	X Linda Smith
x Rick Debell	X Carlisa Stallings
Thelma Hayter	X Paul Carr
X Eric Johnson	X Myran Harris

### Attendees:

x Alamance-Caswell	Onslow
x Albemarle	x OPC
x Catawba	x Pathways
x Centerpoint	x Pitt
x Crossroads	x Roanoke-Chowan
x Cumberland	x Rockingham
x Durham	x Sand hills Center
x Eastpointe	x SE Center
x Edgecombe-Nash	SE Regional
x Five – County MHA	x Smoky Mountain
x Foothills	x Tideland
x Guilford	x Wake
X Johnston	x Western Highlands
x Mecklenburg	x Wilson-Greene
x Neuse	
x New River	

**Attendees:**

Item No.	Topics	Review July 29th checkwrite results
1.	Division and EDS Review	<p><b>Upcoming checkwrites:</b> August 5, 12<sup>th</sup>, 19th</p> <p><b>Tim Sullivan:</b> Update Medicaid issues</p> <p><b>BugCentral Status</b></p> <p><b>Key CSRs</b></p> <p><b>Operations Support:</b> File Maintenance, Security, and Help Desk</p> <p><b>Area Programs joining this week:</b></p>
2.	Area Programs	<p>Roll call</p> <p>Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.</p> <p>Review July 29th checkwrite results</p> <p>Upcoming checkwrite (cut-off-dates) - August 5<sup>th</sup>, 12<sup>th</sup>, 19th</p> <p>DPE Sub-Topics</p> <ul style="list-style-type: none"> <li>• Reminder: After receiving new provider numbers from DMA, please send these numbers to the IPRS QA distribution list: <a href="mailto:IPRS.QandA@ncmail.net">IPRS.QandA@ncmail.net</a></li> <li>• Direct Provider Enrollment process - Status</li> <li>• Claim transaction (837) Format testing – Status</li> <li>• Claim transaction (837) Compliance – Status update</li> </ul> <p>Zixmail Update</p> <p>Reminder: Please send IPRS related questions to the Q&amp;A list rather than to individual members of the team.</p> <p>IPRS Questions or Concerns</p> <p>DMA Direct Provider Enrollment Questions – A. Floyd/ P. Horrell</p> <p>MMIS Updates - Tim Sullivan &amp; Shannon Johnson</p> <p>Medicaid Questions or Concerns</p> <p>Updates to Roll Call?</p> <p>Any other area program questions/comments?</p> <p>DMH and/or EDS concluding remarks.</p>

**Next Meeting: August 10, 2005**

**For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.**

## ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	<b>Review July 29th checkwrite results</b> – Western Highlands had 700 denials for EOB 11. Durham had budget denials. Mecklenburg had 3000 denials for duplicate claims. 5308 prior authorization exceeded – may be those who participated in the pilot on UM. End date PA or increase number of units.
2.	<b>Upcoming Checkwrites –August 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup></b>
3.	<b>Ron Oldham</b> – Shannon is working on EOB description on the RA
4.	<b>Bug Central Status:</b> 1 bug in customer review.
5.	<b>Key CSRs:</b>
6.	<b>Operations Support – File Maintenance, Security</b> – (Cheryl) with regards to the 837 format testing, sent the MAP back out to see if it is correct and will redistribute along with training document. (Jamie) – Zixmail Update we have two more sessions for Area Programs today from 3-3:30pm and tomorrow from 1-1:30pm. (Jamie) – H2012 have not completed testing, but will send out an alert upon completion.

## ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	<b>Roll Call</b> (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
3.	<b>Review July 29th checkwrite results</b>
4.	<b>Upcoming checkwrite - August 5, 12, 19</b>
5.	<p><b>Agenda items</b></p> <p><b>DPE Sub-Topics</b></p> <ul style="list-style-type: none"> <li>• Reminder: After receiving new provider numbers from DMA, please send these numbers to the IPRS QA distribution list: <a href="mailto:IPRS.QandA@ncmail.net">IPRS.QandA@ncmail.net</a></li> <li>• Direct Provider Enrollment process - Status</li> <li>• Claim transaction (837) Format testing – Status – We have received two so far and we need these by 9/1/05. Leave out the PRV segment as it is not needed.</li> <li>• Claim transaction (837) Compliance – Status update –</li> </ul> <p><b>Zixmail Update</b> – User alert was sent out on Monday (8/1/05). Zixmail is used to encrypt PHI emails. Please read over procedures and test. We have two more sessions for Area Programs today from 3-3:30pm and tomorrow from 1-1:30pm.</p> <p><b>Reminder:</b> Please send IPRS related questions to the Q&amp;A list rather than to individual members of the team.</p> <p><b>IPRS Questions or Concerns;</b></p> <p>Q: Tom (Western Highlands) – Is it possible to get Medicaid 835 sooner?</p> <p>A: Medicaid releases it on the actual checkwrite date, so no.</p> <p>Q: Tom (Western Highlands) – Are we any closer to fully divested numbers?</p> <p>A: Will use M &amp; P's. We have not gotten all numbers to end date alpha suffix numbers so we can</p>

	<p>establish new ones.</p> <p>Q: Tom (Western Highlands) – for the 2010 do we continue to use for A &amp; B?</p> <p>A: Yes.</p> <p>Q: Kim (Neuse) – When did you send out the spreadsheet?</p> <p>A: A couple weeks ago only to those with alpha suffix numbers.</p> <p>Q: Kim (Neuse) – We have a client who wants to be put on ACT team and through Task they want to do case management. Can the client receive ACT and Task?</p> <p>A: They can you just can't get paid for it. ACT team should include case management.</p> <p>Q: Jody (Johnston) – For the Basic Med. Seminar in Raleigh do we need to print off the special bulletin dated 8/1?</p> <p>A: The Provider Reps. Will be bringing manuals with them so do not worry about printing them prior to the seminar.</p> <p>Q: Kim (Neuse) – Does case management staff need to be direct enrolled?</p> <p>A: Target case management T1017 do not need numbers – no services affected. There is the endorsement project in which targeted case management may be affected. If it is they may need numbers.</p> <p>Q: Is the override in effect regarding case management?</p> <p>A: Yes for any dates of service.</p> <p>Q: Jeanna (Catawba) – I received a letter from 3<sup>rd</sup> party recovery group saying to disregard letter about CAP service. Did anyone else receive this second letter?</p> <p>C: (Various Area Programs responded that they had received the letter)</p> <p>Q: Has anyone been billing Piedmont on special regime?</p> <p>A: No.</p> <p>C: Contact information for Piedmont is as follows: Donna Travis (Network Provider Relations Manager) and the phone number is 704-721-7073.</p> <p><b>DMA Direct Provider Enrollment Questions – Angela Floyd and Pamela Horrell (absent)</b></p> <p><b>Medicaid Questions or Concerns</b></p> <p>6. <b>Updates to Roll Call; Other Questions?</b></p> <p>7. <b>DMH and/or EDS Concluding Remarks:</b></p>
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**Action Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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**Issue Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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